

# Regular School Board Meeting HUERFANO SCHOOL DISTRICT RE-1 201 East Fifth Street Walsenburg, Colorado 81089

Date: August 12, 2014

Time: 5:30 PM

	Director Gomez	Director Marchant	Director Martinez	Director Meadows	Director Sudar	Director Tesitor	Director Vigil
<b>Present</b>		X	X	X	X	X	X
<b>Absent</b>	X						
<b>Motion Second</b>		X					X
<b>Yes</b>		X		X	X	X	X
<b>No</b>							
<b>Abstain</b>							

Administration Present and Central Office Staff Present: M. Moore, G. Purnell, T. Renn, E. Reynolds, M. Ruzanski, R. Hribar

Audience: See Attached Sheet

1. CALL TO ORDER:

The meeting was called to order by Board President Sudar at 5:30 P.M.

2. PLEDGE OF ALLEGIANCE

3. BOARD OF DIRECTOR ROLL CALL:

Roll Call of the Board Members was taken:

Present

Director Marchant  
Director Martinez (Approx: 6:15pm)  
Director Meadows  
Director Sudar  
Director Tesitor  
Director Vigil

Absent

Director Gomez

4. APPROVAL OF BOARD AGENDA:

It was moved and seconded to approve the Regular Board Meeting Agenda of August 12, 2014, as amended.

Motion Carried

5. WELCOME, FOCUS, and RECOGNITION

5.1. Board Teamwork:

Director Sudar reported that CASB Policies are done, and Superintendent Moore let the Board know that the policies were already at the District Office. A work-shop needs to be scheduled to review the policies and the policies need to be uploaded to the website. In order to save paper, the policies will be distributed electronically.

5.2. Staff/Student Recognition:

Superintendent Moore recognized Gary Vigil, JR and Gary Vigil, SR for their evacuation efforts of the boy scout ranch. He also recognized George Purnell's recruitment efforts and willingness to step in as Head Football Coach for JMHS until a coach was hired.

5.3. Citizens to Address the Board:

None at this time.

6. ADMINISTRATION REPORTS:

6.1. Principal/Athletic Director Reports

Theresa McCain reported that registration for Gardner School was today, and that she was excited about the new school year.

*R*  
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*Mission Statement:*

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<b>Present</b>		X	X	X	X	X	X
<b>Absent</b>	X						
<b>Motion Second</b>							
<b>Yes</b>		X		X	X	X	X
<b>No</b>							
<b>Abstain</b>							
<b>Motion Second</b>							
<b>Yes</b>		X		X	X	X	X
<b>No</b>							
<b>Abstain</b>							

Principal Renn was enthusiastic about the new employees at Peakview School and looking forward to in-services, meetings, and trainings.

Principal Purnell also expressed his excitement for the new school year and the new employees at John Mall High School. He discussed time slots at JMHS in regards to snow days; reporting that school days this year will begin at 7:45am and end at 4:16 pm. He said that, in reference to new graduation requirements, there will be recommendations next spring. Athletic Director Report: VJMHS Volleyball numbers are in the low 20s and football in the high 20s.

**6.2. Superintendent Report:**

Superintendent Moore discussed the upcoming in-services and potluck dinner tomorrow and encouraged the board members to attend. See attached email report.

**6.3 Business Manger Report:**

Ernie Reynolds discussed:

- Safe Routes
- Meeting this Thursday with Walsenburg Sand & Gravel at 10 am.
- Update on tile work at Gardner School and John Mall High School
- New cook at Gardner School went with other cooks to assess kitchen
- New freezer at Gardner School
- Prison workers at Sports Complex—still waiting for response
- Turner Roofing update
- Efforts to cut utility costs

**7. ROUTINE ITEMS:**

**7.1 Approval of Board Minutes from July 15, 2014 Regular Board Meeting**  
It was moved and seconded to approve the July 15, 2014 Regular Board Meeting Minutes, as presented.

Motion Carried

**7.2. Approval of the Financial Report**

It was moved and seconded to approve the financial report.

Motion Carried

**8. DISCUSSION ITEMS:**

**8.1. Feasibility Study Pertaining to Move to West Wing**

**8.1.1. Command Center Study:**

Rhonda Hribar discussed:

- Safety issues if district staff were locked out/down in west wing of JMHS
- Her roles in safety procedures and during drills
- History of several instances of drills and actual lock out/down examples in the 2013/2014 School Year during which she and other district office staff members would have been unable to perform their duties.
- Difficulty in returning west wing to a school status once it becomes an administrative building

*RH*

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**HUERFANO SCHOOL DISTRICT RE-1**  
**201 East Fifth Street**  
**Walsenburg, Colorado**  
**81089**

Date: August 12, 2014

Time: 5:30 PM

Director Gomez
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Director Meadows
Director Sudar
Director Tesitor
Director Vigil

<b>Present</b>	X	X	X	X	X	X
<b>Absent</b>	X					

Ernie Reynolds discussed:

- Comparison of utilities at both west wing and district office
- Income from renters that help balance the costs at district office
  - ⇒ BOCES \$12,000 a year
  - ⇒ Historical Society \$2,400 per year
- Mr. Purnell discussed current and alternative uses for west wing:
  - ⇒ Science classes
  - ⇒ I.S.S. Room
  - ⇒ Testing in large room

Ernie Reynolds also discussed potentially renting upstairs room at the district office and the west wing. There were concerns with safety issues if rooms at the west wing were rented to businesses.

Superintendent Moore discussed seeking out tenants for district office. He also reported that there are outside interests in using the auditorium and kitchen. There was consensus that the District Office would stay in place and the courthouse would be notified.

8.2. Stem Class Project Work Area in Warehouse  
 There was discussion of relocation and use of equipment in warehouse for STEM classes.

8.3. Future Use of CTE Auto and Industrial Arts Building  
 Potential use of the auto and industrial arts building:

- Rent space for personal storage/vehicle storage
- Auto hobby shops

Superintendent Moore would like to see the buildings put to good use.

8.5. Bus Transportation of City Students if Desired (pick up points)  
 Superintendent Moore inquired about the possibility of busing students that live in town to school with designated pick up points, and said that he will have further discussions with Gary Vigil before making decisions.

8.4. Transportation Department Staffing Needs  
 The following were discussed:

- Work Study schedule with JMHS student
- On-Call help when working on equipment/buses
- Cross-Training bus drivers

8.6. iPad Order Update  
 Superintendent Moore reported that the iPads will be introduced later in September to give Mark Turner and Manuel Lujan time to set up management systems and give him time to investigate other district's loss and theft policies.

*BR*  
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<b>Present</b>		X	X	X	X	X	X
<b>Absent</b>	X						
<b>Motion Second</b>		X	X	X	X	X	X
<b>Yes</b>		X	X	X	X	X	X
<b>No</b>							
<b>Abstain</b>							
<b>Motion Sec</b>		X	X	X	X	X	X
<b>Y</b>		X	X	X	X	X	X
<b>No</b>							
<b>Abstain</b>							
<b>Motion Second</b>		X	X	X	X	X	X
<b>Yes</b>		X	X	X	X	X	X
<b>No</b>							
<b>Abstain</b>							
<b>Motion Second</b>		X	X	X	X	X	X
<b>Yes</b>		X	X	X	X	X	X
<b>No</b>							
<b>Abstain</b>							
<b>Motion Second</b>		X	X	X	X	X	X
<b>Yes</b>		X	X	X	X	X	X
<b>No</b>							
<b>Abstain</b>							
<b>Motion Second</b>		X	X	X	X	X	X
<b>Yes</b>		X	X	X	X	X	X
<b>No</b>							
<b>Abstain</b>							
<b>Motion Sec</b>		X	X	X	X	X	X
<b>Y</b>		X	X	X	X	X	X
<b>No</b>							
<b>Abst.....</b>							

8.7. Policy ILBC Rewrite for READ Act  
Superintendent Moore displayed revised ILBC policy with projector. He will discuss Policy ILBC further before second reading.

8.8. Copy Machine Purchase for Peakview School—Phase 2 First Floor (\$9,999.99)  
Ernie Reynolds discussed the need for this copy machine at the school, the cost and service agreement with Discount Office Supply Company.

9. ACTION ITEMS:

9.1. Approval of Staff Hiring of 3rd/4<sup>th</sup> Grade Teacher at Gardner School (110 PERA Contract)  
It was moved and seconded to approve the hiring of Elizabeth Schneider on a 110 PERA Contact for the 3th/4<sup>th</sup> Grade Teacher at Gardner School, contingent upon background clearance and verification of appropriate certification.

Motion Carried

9.2. Approval of Potential Transportation Staffing Position  
It was moved and seconded to table the hiring of a potential transportation staffing position pending further discussion.

Motion Carried

9.3. Approval of First Reading of Policy ILBC  
It was moved and seconded to approve the First Reading of Policy ILBC

Motion Carried

9.4. Approval of 2014/2015 School/Athletic Handbooks  
It was moved and seconded to approve the 2014/2015 School/Athletic Handbooks.

Motion Carried

9.5. Approval of Substitute Cook, Custodian, Teacher, Bus Driver, Secretary, and Volunteer Lists for 2014/2015 School Year  
It was moved and seconded to approve the substitute cook, custodian, teacher, bus driver, secretary and volunteer lists for 2014/2015 School Year.

Motion Carried

9.6. Acceptance of Staff Resignation  
It was moved and seconded to accept staff resignation (Karen Medina).

Motion Carried

9.7. Approval of Staff Hiring of Cook at Gardner School  
It was moved approve hiring Barbara Sandoval for the cook position at Gardner School.

Motion Carried

9.8. Approval of Staff Hiring of Para Professional at Gardner School  
It was moved and seconded to approve hiring of Melony Barton at para professional at Gardner School.

Motion Carried

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# Regular School Board Meeting HUERFANO SCHOOL DISTRICT RE-1 JMHS - 355 West Pine Street Walsenburg, Colorado 81089

Date: August 12, 2014

Time: 5:30 PM

	Director Gomez	Director Marchant	Director Martinez	Director Meadows	Director Sudar	Director Tesitor	Director Vigil
<b>Present</b>		X	X	X	X	X	X
<b>Absent</b>	X						
<b>Motion Second</b>				X			
<b>Yes</b>		X	X	X	X	X	X
<b>No</b>							
<b>Abstain</b>							
<b>Motion Second</b>			X				
<b>Yes</b>		X	X	X	X	X	X
<b>No</b>							
<b>Abstain</b>							
<b>Motion Second</b>			X			X	
<b>Yes</b>		X	X	X	X	X	X
<b>No</b>							
<b>Abstain</b>							
<b>Motion Second</b>		X					X
<b>Yes</b>		X	X	X	X	X	X
<b>No</b>							
<b>Abstain</b>							
<b>Motion Second</b>				X		X	
<b>Yes</b>		X	X	X	X	X	X
<b>No</b>							
<b>Abstain</b>							
<b>Motion Second</b>		X					X
<b>Yes</b>		X	X	X	X	X	X
<b>No</b>							
<b>Abstain</b>							

**9.9. Approval of Staff Hiring of Building Secretary at JMHS**

It was moved and seconded to approve hiring Faith Espinoza as the building secretary at JMHS.

Motion Carried

**9.10. Approval of Staff Hiring of Counselor/Advisor at JMHS**

It was moved and seconded to approve the hiring of Janna Tranter as counselor/advisor at JMHS.

Motion Carried

**9.11. Approval of Extra Duty Assignment--Head Football Coach and Assistant/Volunteer Coaches**

It was moved and seconded to approve hiring Adam Vigil as head football coach for JMHS, Bernie Valdez, James Watzka, and Dawn Busch as assistant/volunteer coaches.

Motion Carried

**9.12. Approval of Staff Hiring of Para Professional at Peakview**

It was moved and seconded to approve of hiring Hayley Coccio as para professional at Peakview School.

Motion Carried

**9.13. Approval of Copy Machine Purchase for Peakview School--Phase 2 First Floor**

It was moved and seconded to approve the copy machine purchase for Peakview School--Phase 2 First Floor (\$9,999.00)

Motion Carried

**9.14. Approval of Tile Work at JMHS and Gardner School**

It was moved and seconded to approve the tile work at JMHS and Gardner School(\$6,165.00)

Motion Carried

**10. INFORMATION ITEMS:**

10.1. In-House Transfer of Lorna Eddleman from Building Secretary to Secretary/Bookkeeper

10.2. Myra Trujillo: PREP Program

Myra Trujillo reported that the PREP Program will begin the second week of September. Terri Patrick thanked everyone she has worked with in the district, and notified them that, as of October 1, 2014, she will be working at Social Services.

10.3. It was acknowledged that the Major Family will be homeschooling their three children for the 2014/2015 School Year.

*Handwritten initials: JR, JS*

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 JMHS - 355 West Pine Street  
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	Director Gomez						
	Director Marchant	X					
	Director Martinez	X					
	Director Meadows	X					
	Director Sudar	X					
	Director Tesitor	X					
	Director Vigil	X					
<b>Present</b>							
<b>Absent</b>		X					

**11. ADJOURNMENT:**

The Regular Board Meeting was adjourned at 7:25 PM.

Prepared by: Melinda Ruzanski Date Approved: August 26, 2014  
 Melinda Ruzanski

Jaye Sudar  
 Jaye Sudar  
 School Board President

*Handwritten initials/signature*

**Huerfano School District Re-1  
Regular School Board Meeting  
August 12, 2014**

Audience, please sign-in..

*Maura McCain*

*Myra Trujillo*

*Big Schneider*

*MARK TURNER*

*Maryel Lujan*

*NOE*

*Sam Dando*

*Shanda Hulas*

*Tim Ken*

*R  
15*